



JOE RICH RATE PAYERS & TENANTS SOCIETY

Board of Directors Meeting Minutes for March 16, 2020

Monday, March 16, 2020

7:00 pm Joe Rich Community Hall – Upstairs Meeting Room

Present: Louise Abbott, Clarice Bower, Heather Carson, Mark Poelzer & Laurie Takoff

Absent: Jilly Bohac, Allen Pauls and Tanya Chartrand - JR FD Liaison

Meeting called to order at 7:27pm

Opening Discussion:

Motion: H. Carson move to appoint Mark Poelzer to preside as Temporary Chair

Second: C. Bower Discussion Vote: Approve – Unanimous Motion: Passed

Motion: L. Abbott move to appoint Laurie Takoff to act as Temporary Secretary

Second: H. Carson Discussion Vote: Approve – Unanimous Motion: Passed

Motion: L. Takoff – Move to permit the use of audio recordings of all JRRATS Board Meetings to ensure accuracy and provide clarity starting immediately and to follow hence forth.

Second: Heather Carson Discussion Vote: Approve – Unanimous Motion: Passed

Additions to the Agenda – none

New Business:

1. **Meet and greet the New Board of Directors** – informal introduction discussion

2. Establishment of Director Positions:

Discussion:

Retraction of reconsideration statements made at the JRRATS General Meeting, Wed. March 11/20

Conduct and actions that took place during/after at the GM inappropriate

Importance of maintaining a welcoming, inclusive & respectful atmosphere at Society Meetings & events.

Motion: L. Abbott – Move to accept the three resignations presented at the General Meeting – 03/11/20

Second: Heather Carson Discussion Vote: Approve - Unanimous Motion: Passed

Resulting Action Item:

Correspondence as per motion

Duty:

President & Secretary

Completion Date:

TBD (To Be Determined)

3. Board Appointments:

Motion: L. Abbott - Move to appoint Mark Poelzer as JRRATS President

Second: C. Bower Discussion Vote: Approved – Unanimous Motion Passed

Motion: H. Carson - Move to appoint Clarice Bower as JRRATS Vice President
Second: L. Takoff Discussion Vote: Approved – Unanimous Motion Passed

Motion: C. Bower – Move to appoint Louise Abbott as JRRATS Treasurer
Second: H. Carson Discussion Vote: Approved – Unanimous Motion Passed

Motion: C Bower – Move to appoint Laurie Takoff as JRRATS Secretary
Second: L. Abbott Discussion Voted: Approved – Unanimous Motion Passed

Motion: L. Takoff – Move to appoint Heather Carson as JRRATS Director at Large
Second: C. Bower Discussion Vote: Approved – Unanimous Motion Passed

Motion: L. Abbott - Move to appoint Jilly Bohac as JRRATS Director at Large
Second: H. Carson Discussion Voted: Approved – Unanimous Motion Passed

4. Director Contact and Communications Interim Protocol Draft

Discussion – review and discuss at next Board Meeting

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Email item for review	Treasurer	03/17/20
Review & prepare feedback	All Directors	03/29/20

5. Passwords and access information for the BC Societies registry account, emails, social media accounts, website and any other accounts the Society is responsible for.

Discussion:

*JRRATS BC Society Registry Account: Discussion - tabled

*JRRATS Email Account(s): Discussion - tabled

*Social Media (Facebook, Twitter, etc.):

Discussion:

- Society's Official Logo used by Social Media profiles/groups that are unrelated to the Society
- Concerns that this confuses the Members, Community and the general public
- No perception that the Society is policing/monitoring Community Residents on Social Media
- Society and Directors should present as being unbiased and nonjudgmental

Motion: L. Takoff – move to send correspondence to the noted Social Media profiles/groups/entities with the request to refrain from using the JRRATS Society's official logo as their profile pictures or in any manner on their profile, page or group without prior written approval of the Society

Second: L. Abbott Discussion Vote: Approved - Unanimous Motion: Passed

Discussion cont' re: Social Media - tabled

*Website: Discussion - Lindsey Siewert to be asked to manage the Society website Board Liaison – L. Takoff

Hall Security Codes – Discussion - Directors present given access code to front door w/demonstration

*Hall Access Keys – Discussion - tabled

*Note: No information forwarded or provided at this time

Motion: L. Takoff – move the Treasurer contact the former JRRATS Treasurer to request the above remaining information, documents, keys and information

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion date:</u>
Obtain access to all above noted	Treasurer	03/22/20
Filing Society Act documents	Treasurer	03/22/20
Changing access to all above noted	Treasure & Secretary	03/22/20

6. Establish the signing authority of Directors and prepare for bank account transition

Motion: H. Carson – move that President – Mark Poelzer, Vice President – Clarice Bower & Treasurer – Louise Abbott hereby are authorized to have signing authority on behalf of the Society

Second: L. Takoff Discussion Vote: Approved – Unanimous Motion Passed

<u>Action Item:</u>	<u>Duty:</u>	<u>Completion date:</u>
Banking Account Transitions	Treasurer	TBD – update on 03/22/20

7. Board Governance policy handbook for review

L. Abbott to email for review and discussion at the next Board Meeting

<u>Action Item:</u>	<u>Duty:</u>	<u>Completion date:</u>
Review & prepare feedback	All Directors	03/29/20

8. Consent to Act as Director forms

New forms completed, signed and submitted by all Directors present

~ L. Abbott as Treasurer to hold until pending transactions are completed thereafter in the Society files

9. Distribute copies of current Directors and Officers Insurance

No information forwarded or provided at this time

Discussion - tabled

No further items

Next scheduled Meeting: Monday, March 30 7:00 pm at the Hall

Motion to Adjourn: L. Abbott

President declared the meeting adjourned at 8:47 pm

(80 mins duration)