



Joe Rich Ratepayers and Tenants Society

JRRATS Board of Directors Meeting Minutes – August 31, 2020

6:30 pm via ZOOM

Agenda:

Attendance - Directors Mark Poelzer, Clarice Bower, Louise Abbott, Heather Carson and Laurie Takoff
Absent – Director Jilly Bohac

Adoption of Minutes from July 27, 2020 JRRATS Board of Directors Meeting Motion to Approve: L. Abbott
Second: Clarice Bower
Motion Passed: Unanimous

Treasurer's Report (see attachments) Motion to Approve: L. Abbott
Second: H. Carson
Motion Passed: Unanimous

Motion: Director Abbott moved that the President send an email to the 2019 President requesting the USB containing the JRRATS Society Records that were handed over by the 2019 Secretary to the 2019 JRRATS BOD upon the completion of her term.
Include prior correspondence received from the 2019 Secretary and Treasurer regarding this matter.

Second: H. Carson

Discussion

Motion Passed: 3 in favor and 1 opposed

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Correspondence pertaining to the above Motion	President	09/04/20

Discussion: 2019 Ladies Night expenditures and RDCO Policy and Procedures as well as the need to implement a JRRAT Society Alcohol Policy and Procedures.
The Directors have requested the Treasurer follow up with the 2019 Treasurer via email.

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Explanation sought from 2019 Treasurer on accounting items	Treasurer	09/04/20

Secretary's Report (see attached)

Motion to Approve: L. Takoff
Second: L. Abbott
Motion Passed: Unanimous

Old Business:

1. Reopening the JR Community Hall – COVID/19 Updates
Proposed JRRATS COVID/19 Pandemic Response Policy and Procedures Guide
– Director Carson and Director Abbott

Motion: Director Takoff moved that the Pending JRRATS COVID.19 Pandemic Response Policy and Procedures Guide be completed by Friday, Sept. 4, submitted to RDCO and posted on the website in a “pending” format

Second: H. Carson

Motion Passed: Unanimous

Resulting Action Item:

Prepare Guide as related to the Motion

Submit to BOD for Approval via email

Prepare cover letter and submit to RDCO

Post on Society website

Duty:

Directors Carson & Abbott

All Directors

President

Secretary

Completion Date:

09/04/20

09/04/20

09/04/20

09/04/20

Hall cleaning and organizing Update – Director Takoff

2. Farmers and Artisans Online Market Update – Director Abbott
3. Scheduled work at the Hall Update – Director Takoff
Doors – completed (painting budgeted by RDCO for 2021)
Door Lock System – installed (parts missing and work still to be done)
Alarm – not complete pending correspondence from RDCO
Audio Visual – Installed and complete
Dry Wall – repair work scheduled for week of Sept 7
Painting – spot repair scheduled for week of Sept 14
Floor finish repairs and carpet shampooing – scheduled for the end of Sept
Roofing – installed and complete
Electronic Sign – scheduled for October
Interior and Exterior Hall Painting – RDCO tentatively to budget for 2021
4. August Joe Rich Community Event: Discover your "Inner Artist" and Get COVID Creative – Update
“The Bob Ross Challenge” – Director Abbott
5. RDCO Programming Adjustment Proposal – Director Abbott

Resulting Action Item:

Prepare Draft

Duty:

Treasurer

Completion Date:

TBA

6. JRRATS General Meeting, Sept 27 – Director Takoff
Safety Measures and Concerns
Volunteers
Rink Spacing and set up
Current status Eventbrite

Motion: Director Bower to cancel the next Directors Strategic Planning Meeting on Sept 7th
Second: L. Abbott
Motion Passed: Unanimous

7. Policy and Procedure Manual Update – Director Takoff

New Business:

1. 2020/21 Programming Projections (TABLED)
2. JRRATS Proposed Bylaw Presentation and Special Resolution preparations for 2021 Annual General Meeting (TABLED)
3. 2021/23 RDCO Operating Agreement preliminary work (TABLED)

Next Meeting: JRRATS Board of Directors' Strategic Planning Session - Sept 14 6:30 pm via Zoom

JRRATS General Meeting - Sunday, Sept 27 4:00 pm Sports Court

JRRATS Board of Directors Meeting - Monday, Sept 28th 6:30 pm via Zoom

Adjourn 8:27 pm