



**Joe Rich Society
Board of Directors Meeting
Monday January 6, 2025
7:00pm – 8:30pm
Joe Rich Community Hall**

Minutes

Attendance: N. Baillie, C. LeGuilloux, G. Sirett, C. Smith, S. Dougan, T. White
Via Zoom: L. Bergman, C. Eyre, A. Unsworth

Confirmation of Quorum

Call to Order: 7:00pm

Approval of the Minutes: December 2, 2024 Board of Directors Meeting

N. Baillie called for errors/omissions. No discussion, minutes declared approved as presented.

Officers and Committee Reports

- *Treasurer's Report – G. Sirett*
Review of financials. Have spent 2024 RDCO funding. Spending more on programs/events than administration costs. 2024 capital expenses included laptop and round tables. Will receive first payment from RDCO January 2025. 2025 RDCO Operating Agreement budget is \$26 075.00
- *Communications – T. White*
Review of communications received.
- *Events – C. LeGuilloux*
At this time, no events planned for 2025 but will be looking at Easter, Christmas, Halloween. Suggestion of debriefing 2024 events. Dinners were the best attended of the events. 2025 Budget \$3000.00
- *Programs – A. Unsworth*
CORE is the first program of 2025. It is sold out (25 registered) with a waitlist. 5-6 youth attending. Cost \$200.00 – Youth \$75.00, JR Adults \$100.00, 2 non-residents paying full price. Discussion regarding subsidizing program options. Suggestions for future programs: Family Skate. Youth: Food Safe, Babysitting, First Aid. Seniors: Chair Yoga/fitness (daytime). Suggestions: All BOD to assist by providing A. Unsworth with instructor suggestions. JRFD teaching First Aid?, follow up with community members who provided names to instruct in the Events Survey. 2025 Budget: Adult programs - \$3000; Senior programs - \$3000; Youth program - \$5000; Financial Assistance budget - \$1000.00.

- *Socials – C. Smith*
Nothing planned to date. Suggestion of dinner in February 2025. Discussion regarding potlucks, logistics.
2025 Budget \$2000.00
- *Interest Groups – C. Smith, A. Unsworth, N. Baillie*
 - Kids Play Time starts January 7, 2025
 - Craft & Gather starts January 15, 2025
 - Jam Night booked for January 16, 2025 (previously ran on 2nd Thursday evening of the month)
 - Markets: discussion around starting in March 2025

Discussion re: interest groups. Suggested process: member(s) would reach out to society with proposal, society to advertise for community awareness and interest and facilitate creation of group.

Old Business

- Dates of General Meetings
Reviewed dates and notice needed for Society General Meetings. Meeting needed to provide information re: AGM in March 2025, new pricing/budgets around programs. *JRS General Meeting scheduled Sunday February 9, 2025.* Previous schedule of January 12, 2025 and February 23, 2025 cancelled.
- Criminal Record Checks
Discussion regarding types of CRC and need from CRC for programs and interest groups, for the person representing/responsible for opening the hall. Will need to make as easy as possible for people to complete.

*Motion that all facilitators of interest groups must have a criminal record check. C. LeGuilloux.
Second: G. Sirett. Motion Passed (unanimous)*
- Follow up on 'No Shows'
Discussion of implications of 'No Shows' and need for members to be aware.

Action: A. Unsworth/S. Dougan to create notice for social media post.
- Society Bylaws Update – C. Eyre
Draft of update to bylaws emailed to BOD. RDCO will need to review updated bylaws. The updated bylaws will need to be presented for approval by Special Resolution to the members.

Action: C. Eyre to upload to G-Drive for BOD to review further/contribute to. Working group meeting scheduled January 12, 2025 for those interested/able to attend.

New Business

- Program Pricing Seniors/Youth
Discussion: use of budget for instructor costs vs supply costs, select programs eligible for funding, funding for health & wellness programs for seniors, funding only available while lasts

- Notifications to Members

- Update on Pricing
- Subsidy of Programs

Action: C. Smith to write notice regarding free/no/low cost program budget.

- Member update emails

People have mentioned wanting email updates as not all have social media. Discussion regarding newsletter, email blast of programs, ?quarterly, before big events.

Action: S. Dougan to look into digital service to provide newsletters.

- Website

Discussion re: updating present website – present platform is not user friendly vs starting with new platform. Information is not current. Home page to have current programs and notices to members. Location of society bylaws/constitution/minutes; options for delegating website tasks.

- JRFD rental request

JRFD awards banquet is February 1, 2025. CORE is February 2, 2025 at 8:00am. Would be able to offer JR Hall if JRFD willing to clean up after banquet and set up tables for program. S. Dougan will be at JFRD event and is willing to facilitate this. A. Unsworth provided description of needed set up.

*Motion to offer JRFD no rental/cleaning fees for their event February 1, 2025. C. Smith.
Second: C. LeGuilloux Motion Passed (unanimous)*

- Document filing

T. White requested documents needing filed be left at hall after event/program or if digital, emailed.

Action: T. White to look into changing instructor forms to fillable PDF.

Adjournment: 8:30pm

Upcoming Meetings:

February 9, 2025
February 10, 2025

JRS General Meeting @ 4:00pm
JRS BOD Meeting @ 7:00pm