



JRRAT Society Board of Directors Meeting Agenda
May 9, 2022 @ 4:30 to 5:30pm
Joe Rich Community Hall

Attendance

President's Welcome and Opening Remarks

Approval of Minutes

Motion to Adopt – L. Takoff Secunder – C. Leguilloux Motion passed unanimously.

Society Financials and Budget Discussion

Old Business

1. Custodian Contractor Updates and Discussion

- Binders - reinstated
- Payment process - clarified

Supplies – Contractor to provide a monthly inventory.

Motion for Custodian Contractor provide the Society with a 12 month inventory of supplies – C. Leguilloux
Secunder – S. Maxwell Motion passed unanimously

Board liaison(s) with Custodial Contractor(s)

2. RDCO – Updates

JR Hall Security - RDCO will be changing security codes annual after JRRAT Society AGM.

- Only Society Directors & Custodian Contractors are to have codes to access the Hall.
An amendment to the Operating Agreement reflecting this new policy is forthcoming.
- RDCO is working on the process to hand over Electronic Sign operation to the Directors
- 2022 1st Quarterly Report has been filed
- RDCO Director M. Bartyik and JRRAT Society will be hosting a Joe Rich Community Open House on Thursday June 16 from 4 to 7 pm at the Hall.

New Business

1. President initiates a discussion on covering expenses without out of pocket expenditures provided by Volunteers or Directors.

Motion to purchase a \$500 preloaded VISA card to pay for purchases as needed – S. Maxwell
Secunder – C. Leguilloux Motion passed unanimously

Action Item: L.Guidi - purchase VISA card

2. Hall Rental process verses use for Society and Community run programs and events.

Historical Society and previous Board practices discussed.

Policies to discuss;

- Hall use is free of charge to Joe Rich Residents for events or programs where anyone who lives in Joe Rich is invited and welcomed to attend. No cleaning or damage deposits required.
- Prior historical exceptions noted. i.e. Joe Rich Community Member Celebrations of Life
- Any private event or closed group gathering or meeting, that is not open for all Joe Rich Community Members to attend will be charged the applicable rental fees
- Damage and cleaning deposits will be charged and paid in full prior to rental

Motion to adopt the above as policy – L. Takoff Secorder – B. Morrison Motion passed unanimously

3. Society Correspondence and Communication Protocol

All correspondence and communication involving JRRAT Society business of any kind is to be conducted through the Society email and not kept as private correspondence. Ccing the Society email on all email communications will put it in the Society records and provide inclusion and transparency.

4. Discussion on purchasing a wooden roller top desk to be used as a sign in station and stationary area.

Motion to purchase desk as presented for \$350.00 – L. Takoff Secorder – B. Morrison

Motion passed unanimously

5. Discussion on having memorials for Community Members in Joe Rich i.e. benches, plaques

Action Item: C. Leguilloux – further details and information

L. Takoff – contact RDCO

6. Discussion on Parking lot garden

Needs cleaning up and access to outside water

Action Item: C. Leguilloux – further details and information

L. Takoff – contact RDCO

7. Discussion on getting curtains for the front foyer closet and storage room window

Action Item: C. Leguilloux – further details and information

Adjourn

Upcoming meetings –

JRRAT Society Board of Directors Strategic Planning – TBA

Programming and Events Committee Meetings - TBA

Society General Meeting – mid June