



**Joe Rich Society  
Board of Directors Meeting  
Monday December 2, 2024  
7:00pm – 8:30pm  
Joe Rich Community Hall**

**Minutes**

**Attended:** N. Baillie, C. LeGuilloux, G. Sirett, C. Smith, C. Eyre, S. Dougan, T. White  
Via Zoom: A. Unsworth, L. Bergman

**Confirmation of Quorum**

**Call to Order 7:05pm**

**Approval of the Minutes from September 11, 2024 Board of Directors Meeting**

N. Baillie called for errors/omissions. No discussion, minutes declared approved as presented.

**Officers and Committee Reports**

- *Treasurer's Report – G. Sirett*  
Review of financials with forecast until December 31, 2024.
- *Communications – T. White*  
Review of communication received

**Old Business**

- RDCO Operating and Program Delivery Agreement: N. Baillie  
Updates: youth category has been changed to include up to 18 years of age.  
Agreement has been completed and signed.
- Google Work Space  
Questions regarding multiple user emails addressed

**New Business**

- Review of 2025 Budget – G. Sirett  
Draft budget based on last year data introduced. Change in cleaning fee numbers completed. Committee Chairs will have dedicated budgets.

*Motion to accept the 2025 budget with changes as identified. G. Sirett*

*Second: C. LeGuilloux*

Motion Passed (unanimous)

- 2025 Society and Board of Directors Meeting Dates

**Director Meetings (7:00pm)**

January 6, 2025

February 10, 2025

March 10, 2025

April 14, 2025

- 2025 Meeting Dates (cont'd)

**JRS General Meetings (4:00pm)**

January 12, 2025

February 23, 2025

**JRS Annual General Meeting (3:00pm)**

March 23, 2025, Inaugural Meeting to follow

- Criminal Record Checks  
Discussion regarding Criminal Record Review Program (working with children and vulnerable adults) and criminal record/police check through RCMP. Discussion regarding who needs to complete checks, implications, logistics. Anyone working in supervisory role with children requires a CRC  
Action: Tabled until next meeting.
- Impacts of No-Shows at free registration required events
  - Costs: Financial and Operational
  - Strategies to address and reduce
  - Communication to membersDiscussion: impact of 'no shows', raising awareness of issue within community, refundable fee options and implications, material fees/supplies kit, cancelation policy/timeline, require confirmation via email of registration, options other than Eventbrite.  
Action: C. Eyre to draft communication to community that can be posted on social media. Further discussion tabled until next meeting.
- Society Bylaws Review  
To be reviewed with possible updates if needed. Changes/updates would need to be presented as a Special Resolution to members. Goal: present at AGM.  
Action: N. Baillie and C. Eyre to review bylaws.
- Volunteers  
Volunteer Co-ordinators: N. Baillie and C. Smith  
Discussion regarding criminal record checks, opening of hall, implications.  
Action: Tabled further discussion until next meeting.

**Adjournment 8:48pm****Upcoming Meeting:**

January 6, 2025

Board of Directors Meeting @ 7:00pm