



Joe Rich Ratepayers and Tenants Society

Board of Directors Meeting for June 1, 2020

via ZOOM Telecommunications
Join Zoom Meeting
<https://us02web.zoom.us/j/86503425253>
Meeting ID: 865 0342 5253

6:40 pm

In Attendance: Mark Poelzer, Clarice Bower, Louise Abbott, Heather Carson and Laurie Takoff
Absent: Jilly Bohac and JR FD Liaison – Tanya Chartrand

Agenda:

Approved Minutes from previous Meeting 04/27/20

Motion to Approve: L. Abbott
Second: C. Bower
Motion passed: Unanimous

President's Report –
Board Boot Camp 201 Update

Motion to cover for \$25 course fee: H. Carson
Second: L. Abbott
Discussion
Motion passed: Unanimous

Resulting Action Item:

Submit Receipt
Reimburse

Duty:
President
Treasurer

Completion Date:
ASAP
TBD

Treasurer's Report (see attachments)

Motion to Approve: L. Takoff
Second: C. Bower
Motion passed: Unanimous

Secretary's Report (see attachments)

Motion to Approve: L. Abbott
Second: H. Carson
Motion passed: Unanimous

Old Business:

1. Board Duties Transference Updates:

a. Social Media

Procedure for posting notices on Facebook and sharing in Community Groups

Resulting Action Item:

Sharing Social Media Posts

Duty:
President & Vice President

Completion Date:
On going as needed.

b. Banking/Finances

Accounts are all up to date and activated

c. Eventbrite

Account has been reactivated
Board Strategic Planning Item

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Continuation of Account activation	Director Carson & Treasurer	TBD

2. JRRATS Website

Posting Society News, Information, Member Profiles
Significant increase in website and page hits has been recorded

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Updating as needed	Website Manager & Secretary	As needed

3. Social Committee

Social Committee Records, Files and Binders received

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Change Social Committee email password	Secretary	06/06/20

4. JR Hall Telephone Update

System is up and running with emails being received via Society email when messages are left

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Monitoring and replying to messages	Secretary	On going

5. Strategic Planning

a. Calendar of Events – Tabled to Strategic Planning Session

b. Policy and Procedure Manual - Tabled to Policy and Procedure Discussions

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Policy and Procedure Manual Drafts	Treasurer & Secretary	On going

c. Survey Results

Review JRRATS 2020/21 Recreational and Programming Draft Pamphlet
Review Survey Notes submitted by Secretary
Discussion

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Prepare final Pamphlet to distribute and post	Vice President & Secretary	ASAP

6. JRRATS Proposed 2020 Constitution and Bylaw
Tertiary version to come next
Mailed to all Society Members
Posted to website

7. Criminal Records Review Program - CRRP
Pending Director completed information
Volunteers will be required to fill out a JRRATS Volunteer Form
Volunteers working and interacting with children and vulnerable adults will be required to complete the steps involved in the CRRP

8. Joe Rich Farmer and Artisans Market Proposal
Projecting 2nd Sunday of September

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Continuing JR Farmer and Artisans Market Proposal	Treasurer	On going

9. RDCO
Correspondence: Reserve Funds Proposed Budget approval – pending follow up in writing
Correspondence: Rodent concerns in Hall – pending reply
Correspondence: Reopening Hall – New requirements must be detailed and outlined by RDCO

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Email – RDCO provide Hall Opening requirements	President (Secretary)	06/08/20

New Business:

1. Re-Opening the JR Community Hall – COVID 19
- RDCO Protocol (as per above discussion)
- JRRATS Protocol (as per above discussion)
- Hall Cleaning
Items of concern for meeting with Contractor

<u>Resulting Action Item:</u>	<u>Duty:</u>	<u>Completion Date:</u>
Cleaning Contractor networking	Treasurer & President	ASAP

2. Goudie Road/Hwy 33 Proposal and Planning – TABLED TO STATEGIC PLANNING SESSIONS

3. JRRATS June Open House General Meeting – TABLED TO STATEGIC PLANNING SESSIONS
Plans and Details

4. Community Event – Canada Day – TABLED TO STATEGIC PLANNING SESSIONS
- Eventbrite
- Planning and Instructions
- Scheduling

5. Jam Night – Update

Facilitator Jean Chartrand is moving and will not be able to continue on

Resulting Action Item:

Correspondence of Appreciation

Duty:

President (Secretary)

Completion Date:

06/08/20

Next Meeting:

June 8th – JRRATS Board of Directors Strategic Planning Session #7

June 29th – JRRATS Board of Directors Meeting

Meeting adjourned at 8:40pm

Attachments:

Minutes from 04/27/20

Treasurer's Report

Financial Reports

Secretary's Report,

Survey Results Draft Pamphlet

Survey Discussion Notes